



Committee: OVERVIEW AND SCRUTINY COMMITTEE

Date: WEDNESDAY, 18 SEPTEMBER 2019

Venue: MORECAMBE TOWN HALL

Time: 6.00 P.M.

Councillors are reminded that as Members of Overview and Scrutiny they may not be subjected to the Party Whip, which is prohibited under the Lancaster City Council Constitution.

A G E N D A

1. Apologies for Absence

2. Minutes

Minutes of the Meeting held on 19th June, 2019 (previously circulated).

3. Items of Urgent Business authorised by the Chair

4. Declarations of Interest

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

5. Work Programme Report (Pages 1 - 2)

Report of the Director of Corporate Services.

ADMINISTRATIVE ARRANGEMENTS

(i) Membership

Councillors Tricia Heath (Chair), Stewart Scothern (Vice-Chair), Richard Austen-Baker, Alan Biddulph, Tim Dant, June Greenwell, Debbie Jenkins, Abi Mills and David Whitaker

(ii) Substitute Membership

Councillors Stephie Barber, Roger Dennison, Jason Firth, Michael Mumford,
Oliver Robinson, Paul Stubbins and David Whitworth

(iii) Queries regarding this Agenda

Please contact Jenny Kay, Democratic Services - telephone (01524) 582065 or email jkay@lancaster.gov.uk.

(iv) Changes to Membership, substitutions or apologies

Please contact Democratic Support, telephone 582170, or alternatively email democraticsupport@lancaster.gov.uk.

KIERAN KEANE,
CHIEF EXECUTIVE,
TOWN HALL,
DALTON SQUARE,
LANCASTER, LA1 1PJ

Published on Tuesday 10th September, 2019.

OVERVIEW AND SCRUTINY COMMITTEE**Overview and Scrutiny Committee – Work Programme****18th September 2019****Report of the Director of Corporate Services****PURPOSE OF REPORT**

To consider the Work Programme report.

This report is public.

RECOMMENDATIONS

- (1) **That the Overview and Scrutiny Committee considers the suggestions that have been put forward for the Committee's future Work Programme, the two scoped Task Groups and update the Work Programme accordingly.**

1. Introduction

Members are requested to consider the suggestions that have been put forward for the Committee's future Work Programme and the two scoped Task Groups which will be circulated separately and update the Work Programme accordingly.

2. Updates

Suggestions for the Work Programme

The Chair of the Overview & Scrutiny Committee, Chair of Budget & Performance Panel, the Pre-Scrutiny Champion have met with Council's Executive Team to consider all the suggestions for the Committee to include in its Work Programme that have been received from members of the public and Councillors. The meeting prioritised the submissions and these have been circulated separately.

3. Task Group Recommendations considered by Cabinet

At its meeting held on 6th August Cabinet considered the following issues:

Overview and Scrutiny – Customer Services and Future Complaints Policy Informal Task Group.

After considering the report of the Task Group Cabinet agreed:

That the recommendations, as set out in the Informal Task Group report and appended to the minutes, be approved.

- (2) *That the Director for Communities and the Environment refers the recommendations to the Head of Community Involvement and Leisure for implementation.*
- (3) *That Cabinet directs the Director for Communities and the Environment to produce a draft Customer Service Strategy for consideration by Cabinet for referral to Council.*

Flooding

The recommendations of a former Task Group had previously been referred for consideration by a Cabinet Liaison Group.

Cabinet has now agreed to the creation of a Climate Emergency and Environment Advisory Group with the actions referred to the Flooding Cabinet Liaison Group, which was being stood down, referred to that Advisory Group.

4. Task Groups

The previous Overview and Scrutiny Committee agreed to scope two future Task Groups – one to consider the City Council's Property Portfolio and the second to consider the Eden North project – circulated separately. Members are requested to consider the Scoping Documents and agree if either or both of these Task Groups should be taken forward.

5. Revised Priorities/Scrutiny Guidance on Overview and Scrutiny in Local Authorities and Combined Authorities

Members of the Budget and Performance Panel and the Overview and Scrutiny Committee met informally with Cabinet on 4th September 2019 to consider revised priorities and this might inform the Work Programme going forward.

The Committee is also asked to consider any issues regarding the Guidance discussed at the Executive/Scrutiny informal evening held on 4th September 2019.

SECTION 151 OFFICER'S COMMENTS

As there are no financial implications arising from this report the S151 officer has no comments to make.

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has been consulted and has no further comments to add.

BACKGROUND PAPERS

None.

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